



Citizens Advisory Committee
Agenda Book

2:00 pm
Wednesday, November 2, 2016

North Florida TPO Board Room
980 North Jefferson Street
Jacksonville, FL 32209



Call to Order
Invocation
Pledge of Allegiance
Introductions

Agenda

A. October 5, 2016 Minutes

ACTION ITEM

These minutes are ready to review and approve.

**B. FDOT Requests Amending the FY 2016/17 through FY 2020/21
Transportation Improvement Program (TIP)**

ACTION ITEM

A copy of the request is included in Item B , which includes the following projects:

- **439734-1** Duval and Pecan Park Road Improvements Add Lanes & Reconstruct
- **439782-1** SR 134 (103rd Street) From Shindler Dr. to Catoma St. Roadway Lighting
- **439783-1** SR 212 (US 90/Beach Blvd.) From Schumacher Ave. to 8th St. Roadway Lighting
- **439784-1** SR 21 (Blanding Blvd.) From Argyle Forest Rd. to Park St. Roadway Lighting
- **439786-1** SR 139 (W. Union St.) From Davis St. to N. Laura St. Roadway Lighting
- **439788-1** SR 13 (San Jose Blvd.) @ Prudential Dr. Roadway Lighting
- **439789-1** SR 5 (US 17/Main St.) From Busch Dr. to Max Leggett Pkwy. Roadway Lighting
- **439790-1** SR 211 From Woodmere St. to 30th St. Roadway Lighting
- **439791-1** SR 139 (E. Union St.) From N. Newman St. to N. Liberty St. Roadway Lighting
- **439792-1** SR 115 (Southside Blvd.) From Ivey Rd. to SR 5 (US 1/N. Main St.) Roadway Lighting
- **439793-1** SR 128 (San Juan Ave.) From Jammes Rd. to SR 15 (US 17) Roadway Lighting

- **439795-1** SR 109 (University Blvd.) From SR 13 to Coronet Ln. Roadway Lighting

C. North Florida Smart Region Master Plan Presentation

- The North Florida TPO has recently initiated a study to develop an update to our current Transportation Systems Management and Operations (TSM&O) plan based, in large part, on the technologies that are rapidly emerging in the transportation and mobility fields. We have engaged our consultant, HNTB, to perform the study. Terry Shaw will be providing the presentation.

D. Old Business

- October 13, 2016 North Florida TPO Meeting Report

E. New Business

- December Elections - According to the CAC Bylaws, the Committee will elect a Chair and a Vice Chair at the last meeting of each calendar year. Item F of the agenda book includes the CAC Bylaws Article V: Electing Officers.

F. Public Comment

G. Adjournment

The next meeting will be December 7, 2016.

NOTICE

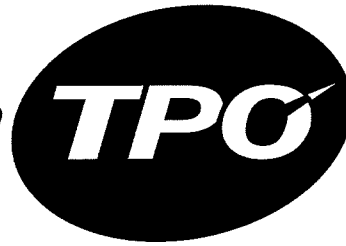
In accordance with Section 286.01105, *Florida Statutes*, any person wishing to appeal a decision reached at this meeting will need a record of the proceedings. He may need to ensure that a verbatim record of the proceedings be made, which record would include the testimony and evidence upon which the appeal is to be made.

Public participation is solicited without regard to race, color, national origin, age, sex, religion, disability, or family status. Persons who require special accommodations under the Americans with Disabilities Act or persons who require translation services (free of charge) should contact Marci Larson at 904-306-7513 at least seven days prior to the meeting.

Agenda Item A.

Minutes of October 5, 2016 Meeting

ACTION ITEM



CITIZENS ADVISORY COMMITTEE
MEETING SUMMARY

Wednesday, October 5, 2016 - 2:00 PM
980 North Jefferson Street
Jacksonville, FL 32209

MEMBERS PRESENT:

Richard Berry
Vickie Breedlove, **CHAIR**
Branch Davis
Candice LeCompte
Thomas Martin
Tammy Mayer
Barney Roberts
Eugene Yerkes

MEMBERS ABSENT:

Mike Borno
Gene Brisach
Warren Butler
Richard Darby
Bradley Gordon
Raymond Green
Bradford Hall
James Harrelson
Jim Hill, **VICE CHAIR**
Melinda Carter Luedtke
Celia Miller
Heather Neville
Bernie O'Connor
Larry Solomon
John Stack
Michael Wallwork

OTHERS PRESENT:

Scot Clem, Florida Dept. of Transportation
Tyrona Murray, NWCPAC
Timothy Mack, FCRP/NARP
Ken Cheek, FDOT
Matt Journey, FDOT

TPO STAFF PRESENT:

Wanda Forrest, Transportation Planning Manager
Denise Bunnewith, Planning Director
Milton Locklear, Transportation Planner/Modeling Specialist
Ginny Montgomery, Executive Assistant

CALL TO ORDER

Chair Vickie Breedlove called the meeting to order at 2:00 pm. She presented the invocation and led the pledge of allegiance.

▶ A. APPROVAL OF THE SEPTEMBER 7 2016 MEETING MINUTES

Chair Breedlove asked for review and approval of the minutes of the September 7, 2016 TCC Meeting.

Dick Berry made a motion to approve the September meeting's minutes; seconded by Barney Roberts; motion unanimously carried.

▶ B. JTA REQUESTS AMENDING THE FY 2016/17 THROUGH 2020/21 TRANSPORTATION IMPROVEMENT PROGRAM (TIP)

Valerie Feinberg from JTA presented the BRT East Corridor (Phase 4) to be amended into the TIP for fiscal years 2016/17 through 2020/21.

Branch Davis moved approval of the amendment as presented; seconded by Barney Roberts; motion carried unanimously.

▶ C. FDOT REQUESTS AMENDING THE FY 2016/17 THROUGH 2020/21 TRANSPORTATION IMPROVEMENT PROGRAM (TIP)

Scott Clem from Florida Department of Transportation reported on the projects to be amended into the TIP. He stated the first two projects listed were in the utility phase of the project. The Buckman Bridge project will include installing fiber

optics and updating software at a cost of \$11 million. This project will address safety issues for variable speed limits to adjust to weather conditions. The Clay and Duval counties' projects include primarily Orange Park to install an ITS system. This would replace traffic signal equipment around Doctor's Inlet and Collins Road.

Branch Davis moved approval of the amendment as presented; seconded by Barney Roberts; motion carried unanimously.

D. FDOTREE PROGRAM UPDATE

Ken Cheek, a District 2 landscape architect for the Florida Department of Transportation, gave a presentation on an outreach program called FDOTree. This program is for local communities, interested stakeholders, FDOT partners and the traveling public.

He stated it was FDOT's policy to conserve, protect, restore and enhance Florida's natural resources and scenic beauty when constructing and maintaining the State Highway System.

Mr. Cheek stated the approach is to help plan and build sustainable roads and to maintain and enhance vegetation. He stated the process starts with identifying a need, outreaching and engaging the experts. Then develop a plan of budget and design and implementing the project.

A copy of the presentation is attached to the minutes.

E. OLD BUSINESS

A copy of the September 8, 2016 North Florida TPO Board Meeting Report was included in the packet.

A request was made to have a representative from the Port Authority to give a presentation at one of the upcoming CAC meetings.

F. NEW BUSINESS

None at this time.

G. PUBLIC COMMENT

None at this time.

H. ADJOURNMENT

There being no further business, the meeting was adjourned at 2:45 p.m. The next CAC meeting will be November 2, 2016.

Agenda Item B.

**FDOT Requests Amending the FY 2016/17
through FY 2020/21 Transportation Improvement
Program (TIP)**

ACTION ITEM



Florida Department of Transportation

RICK SCOTT
GOVERNOR

2198 Edison Avenue, MS 2806
Jacksonville, FL 32204

JIM BOXOLD
SECRETARY

October 24, 2016

Ms. Wanda Forrest
Transportation Planning Manager
North Florida TPO
980 North Jefferson Street
Jacksonville, FL 32209

Re: FDOT Request: Amendments to the North Florida TPO Transportation Improvement Program (TIP) FY 2016/17 – 2020/21

Dear Wanda:

The Florida Department of Transportation (FDOT) requests amendments to the Transportation Improvement Program (TIP) for FY 2016/17 – 2020/21. Please add the following TIP Amendment requests for action by the TCC, CAC and TPO Board at their November meetings.

**439734-1 Duval and Pecan Park Road Improvements
Add Lanes & Reconstruct**

<u>Fund</u>	<u>Phase</u>	<u>FY 2017</u>
SED	CST	\$2,800,000
ACSA	CST	\$1,000

**439782-1 SR 134 (103rd Street) From Shindler Dr. to Catoma St.
Roadway Lighting**

<u>Fund</u>	<u>Phase</u>	<u>FY 2017</u>
HSP	PE	\$113,500

**439783-1 SR 212 (US 90/Beach Blvd.) From Schumacher Ave. to 8th St.
Roadway Lighting**

<u>Fund</u>	<u>Phase</u>	<u>FY 2017</u>
HSP	PE	\$212,500

**439784-1 SR 21 (Blanding Blvd.) From Argyle Forest Rd. to Park St.
Roadway Lighting**

<u>Fund</u>	<u>Phase</u>	<u>FY 2017</u>
HSP	PE	\$124,500

**439786-1 SR 139 (W. Union St.) From Davis St. to N. Laura St.
Roadway Lighting**

<u>Fund</u>	<u>Phase</u>	<u>FY 2017</u>
HSP	PE	\$75,000

**439788-1 SR 13 (San Jose Blvd.) @ Prudential Dr.
Roadway Lighting**

<u>Fund</u>	<u>Phase</u>	<u>FY 2017</u>
HSP	PE	\$36,500

**439789-1 SR 5 (US 17/Main St.) From Busch Dr. to Max Leggett Pkwy.
Roadway Lighting**

<u>Fund</u>	<u>Phase</u>	<u>FY 2017</u>
HSP	PE	\$67,000

**439790-1 SR 211 From Woodmere St. to 30th St.
Roadway Lighting**

<u>Fund</u>	<u>Phase</u>	<u>FY 2017</u>
HSP	PE	\$138,500

**439791-1 SR 139 (E. Union St.) From N. Newman St. to N. Liberty St.
Roadway Lighting**

<u>Fund</u>	<u>Phase</u>	<u>FY 2017</u>
HSP	PE	\$44,500

**439792-1 SR 115 (Southside Blvd.) From Ivey Rd. to SR 5 (US 1/N. Main St.)
Roadway Lighting**

<u>Fund</u>	<u>Phase</u>	<u>FY 2017</u>
HSP	PE	\$75,000

**439793-1 SR 128 (San Juan Ave.) From Jammes Rd. to SR 15 (US 17)
Roadway Lighting**

<u>Fund</u>	<u>Phase</u>	<u>FY 2017</u>
HSP	PE	\$69,500

**439795-1 SR 109 (University Blvd.) From SR 13 to Coronet Ln.
Roadway Lighting**

<u>Fund</u>	<u>Phase</u>	<u>FY 2017</u>
HSP	PE	\$113,500

Approval of these TIP Amendments will not affect the funding or advancement of other projects in the current year of the FY 2016/17 – 2020/21 TIP.

Please contact me if you have any questions or need additional information for this request.

Sincerely,



Scott A. Clem, AICP
North Florida TPO Liaison
904-360-5681
Scott.Clem@dot.state.fl.us

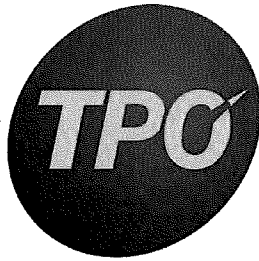
Agenda Item D.

Old Business

- **October 13, 2016 North Florida TPO Meeting Report**

North Florida TPO Meeting Report

North Florida
Transportation Planning Organization
PLAN • FUND • MOBILIZE



Meeting Agenda

Thursday, October 13, 2016
10 a.m.

Call to Order
Invocation
Pledge of Allegiance
Introductions
Public Comment

Consent Agenda

1. North Florida TPO Minutes of September 8, 2016

**UNANIMOUSLY
APPROVED**

These minutes are ready for review and approval.

Agenda

A. Finance Committee Report

Information
Only

B. Appoint TPO Bylaws Committee

**C. JTA Requests Amending the FY 2016/17 through FY 2020/21
Transportation Improvement Program (TIP)**

**UNANIMOUSLY
APPROVED
TCC and CAC
Approved**

A copy of the request is included in Section C, which includes the following project:

430036-4 Jacksonville JTA BRT East Corridor (Phase 4)

**D. FDOT Requests Amending the FY 2016/17 through FY 2020/21
Transportation Improvement Program (TIP)**

**UNANIMOUSLY
APPROVED
TCC and CAC
roved**

A copy of the request is included in Section D, which includes the following projects:

- **415250-1** Howell Dr./Ribault River Bridge - Bridge Replacement
- **434337-1** SR 134 (103rd Street) @ I-295 NB & SB @ Firestone -Intersection Improvement
- **439524-1** I-295 (SR9A) Arterial Traffic Mgmt. - Buckman Bridge (SR 13) to US 17 (SR 15) Arterial Traffic Mgmt.

- **437294-1** US 17 In Clay and Duval Counties Traffic Ops. Improvement

E. Final Federal Certification Review Report Information Only

Shundreka Givan with FHWA will present the findings of the report.

F. Final Metropolitan Planning Rule Information Only

In 2016, the U.S. Department of Transportation's (USDOT) FHWA and Federal Transit Administration (FTA) published the Final Rule on Statewide and Nonmetropolitan Transportation Planning and Metropolitan Transportation Planning in the Federal Register to implement the changes to the planning process established by MAP-21 and the FAST Act. Carl Mikyska, MPOAC Executive Director, will present the Final Rule.

G. JAX Alliance Update Information Only

Alan Mosley, Executive Director will provide an update.

H. North Florida Electric Vehicle Initiatives Presentation Information Only

Peter King, JEA Customer Solutions Manager will make the presentation.

I. Executive Director's Report Information Only

J. Secretary of Transportation's Report Information Only

K. Authority Reports Information Only

L. Old Business

M. New Business

N. Public Comment

O. Adjourn

Information

- Status Report of FDOT Projects in the North Florida TPO area

The next meeting will be November 10, 2016.

NOTICE

In accordance with Section 286.01105, *Florida Statutes*, any person wishing to appeal a decision reached at this meeting will need a record of the proceedings. He may need to ensure that a verbatim record of the proceedings be made, which record would include the testimony and evidence upon which the appeal is to be made.

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Agenda Item E.

New Business

- **December Elections**

scheduled meeting. There are no excused absences. A vacancy shall be filled appropriately.

Section 4: Resigning Membership

A member wishing to resign prior to the end of his/her term shall submit a resignation letter to the CAC Chairman stating the effective date of such resignation.

Article V: Electing Officers

Section 1: Electing Officers

Officers of the Citizens Advisory Committee (CAC) are chairman and vice-chairman. Officers shall serve a one-year term starting January 1 annually with a two-term limit and shall be elected at the last meeting of the calendar year. Whenever possible the officers should be rotated among the counties represented by the North Florida TPO.

1. **Chairman:** The Chairman shall be elected from the CAC membership. The Chairman shall preside at all CAC meetings. S/he shall appoint all subcommittee members and subcommittee chairmen and shall have the authority to call special CAC meetings or to cancel any regularly scheduled CAC meetings.
2. **Vice Chairman:** The Vice Chairman, during the absence of the Chairman or his/her inability to serve, shall perform the duties as may be assigned by the CAC that are consistent with the Chairman's authority. S/he shall appoint all subcommittee members and subcommittee chairmen and shall have the authority to call special CAC meetings or to cancel any regularly scheduled CAC meeting.
3. If for any reason the Chairman is unable to complete his/her term, the Vice Chairman will serve as Chairman until the next regular election. Vacancy of the position as Vice Chairman shall be filled by majority vote of the CAC members at the next meeting for the remaining balance of the term.

Section 2: Establishing Committees

1. The Chairman may establish committees from time to time on an as-needed basis.
2. The Chairman will establish a Bylaws Committee at least every two years on odd-numbered years to review the Bylaws and report their recommendations to the CAC. The Bylaws Committee will be appointed within the first quarter of the odd numbered year. The immediate past chairman of the CAC shall serve as chairman of the Bylaws committee. If the immediate past chairman is not available then the current CAC chairman will appoint the chairman of the Bylaws committee. The Bylaws Committee will include at least three CAC members.