



Duval County Transportation Disadvantaged  
Coordinating Board  
Agenda Book

9:00 am  
Thursday, November 7, 2019

North Florida TPO Board Room  
980 North Jefferson Street  
Jacksonville, FL 32209



## Meeting Agenda

- A. Call to Order
- B. Introduction of Members/ Public
- C. Public Comments (Comments limited to the current agenda items)
- D. Approval of New Members and Alternates **ACTION ITEM**
- E. Election of 2020 Vice-Chairman **ACTION ITEM**
- F. Minutes of September 24, 2019 **ACTION ITEM**
- G. Approval of CTC Vehicle to attend 2020 TD Day at the Capitol **ACTION ITEM**
- H. 2018-19 CTC Evaluation & 2016-21 TD Service Plan Update-  
Selection of Committee members **ACTION ITEM**
- I. Regional Update **ACTION ITEM**
- J. Commission Update / Legislative Information Only
- K. Report of the Community Transportation Coordinator Information Only
- L. Report of the Jacksonville Transportation Advisory Committee Information Only
- M. Unfinished Business Information Only
- N. New Business Information Only
- O. Public Comments
- P. Adjournment

**The next meeting will be March 5, 2020**

### NOTICE

In accordance with Section 286.01105, *Florida Statutes*, any person wishing to appeal a decision reached at this meeting will need a record of the proceedings. He may need to ensure that a verbatim record of the proceedings be made, which record would include the testimony and evidence upon which the appeal is to be made.



**DUVAL COUNTY TRANSPORTATION DISADVANTAGED**  
**LOCAL COORDINATING BOARD**  
**MEETING SUMMARY**

Thursday, September 24, 2019 - 9:00 AM  
980 North Jefferson Street  
Jacksonville, FL 32209

**MEMBERS PRESENT:**

Jeff Aboumrad, Vocational Rehab/Dept. of Education  
Janell Damato, FDOT (for Theodis Perry)  
Janet Dickinson, Elder Source (for Nancy Tufts)  
Wanda Hathaway, Citizen Advocate  
Ronald Howell, Northeast Florida Community Action Agency (for John Edwards)  
John Markiewicz, Disabled American Veterans, Vice Chairman  
Charisa Munroe, DCI Shands Jacksonville, Medical Community  
Dan O'Connor, Citizen Advocate  
DeWeece Ogden, FL Agency for Health Care Admin. (for Debbie Stokes)  
Lois Smokes, City of Jacksonville, Disabled Services

**MEMBERS ABSENT:**

Terry Campbell, Dept. of Children and Families  
Bliss Hayes, CareerSource Northeast Florida  
Don Ingram, Jacksonville/Duval County Council on Elder Affairs

**OTHERS PRESENT:**

Kara W. Tucker, City of Jacksonville, Disabled Services  
Liz Peak, Regional Mobility Group  
Jaclyn Brown, Dept. of Children and Families  
Mark Wood, JTA Connexion  
Lisa Darnall, JTA Connexion  
Sharon Dykes, Citizen Advocate

**TPO STAFF PRESENT:**

Denise Bunnewith, Planning Director  
Elizabeth De Jesus, Transportation Programs Manager  
Tovah Reuven-Yisrael, Administrative Assistant

**A. CALL TO ORDER**

John Markiewicz, Vice Chairman acted as chairperson and called the Duval County Transportation Disadvantaged Local Coordinating Board meeting to order at 9:06 am.

**B. INTRODUCTION OF MEMBERS/PUBLIC**

Introductions were made around the room.

Denise Bunnewith, North Florida TPO Planning Director explained members that there will be a new TD Board chair appointed due to changes in City Council leadership. Jeff Sheffield, North Florida TPO Executive Director is working with the new members to fill the position.

**C. PUBLIC COMMENT (COMMENTS LIMITED TO THE CURRENT AGENDA ITEMS)**

None at this time.

**► D. APPROVAL OF THE MINUTES OF THE MAY 2, 2019 MEETING OF THE DUVAL COUNTY TRANSPORTATION DISADVANTAGED COORDINATING BOARD**

John Markiewicz asked for review and approval of the minutes of the May 2 meeting.

**DeWeece Ogden moved approval of the MAY 2, 2019 minutes; Ronald Howell seconded; motion unanimously carried.**

**► E. APPROVAL OF NEW MEMBERS AND ALTERNATES**

Elizabeth De Jesus asked for approval of Kara Tucker as a member representing Persons with Disabilities- COJ. She will be replacing Kevin McDaniel. And Jaclyn Brown as Terry Campbell's alternate representing Florida Department of Children and families.

**DeWeece Ogden made a motion to approve Kara as a member representing Persons with Disabilities; Seconded by Janell Damato; motion unanimously carried.**

**► F. APPROVAL OF 2018 – 19 ANNUAL OPERATING REPORT**

A copy of the 2018-19 Annual Operating Report (AOR) was included in the TD Board Meeting Agenda Book.

**Dewecee Ogden moved to approve the 2018-19 Annual Operating Report as presented; seconded by Ronald Howell; motion unanimously carried.**

## **G. NORTHEAST FLORIDA COORDINATOR MOBILITY PLAN UPDATE**

Liz Peak presented the Northeast Florida Coordinated Mobility Plan. She explained the regional mobility goals, implementation strategies and action steps to coordinate transit and human services transportation in the region.

An executive summary of the plan report was distributed at the meeting. Staff will email a link to the plan webpage to all members.

## **H. COMMISSION UPDATE/LEGISLATIVE**

None at this time.

## **I. REPORT OF THE COMMUNITY TRANSPORTATION COORDINATOR**

Mark Woods, Interim JTA's Connexion Paratransit Manager, gave a brief update on the Monthly/ Annual Statistical Summary from July 2018 through July 2019. He also answered questions about the new ReditRide service.

## **J. REPORT OF THE JACKSONVILLE TRANSPORTATION ADVISORY COMMITTEE (JTAC)**

Wanda Hathaway reported to the group about the Jacksonville Transportation Advisory Committee meeting (New drivers training on properly securing wheel chairs on bus and safety). She would suggest more one-on-one training between bus drivers and users.

Sharon Dykes JTAC chairman reported on the board committees and their future projects.

## **K. UNFINISHED BUSINESS**

None at this time.

## **► L. NEW BUSINESS**

- Elizabeth De Jesus requested a change in the bylaws language to reduce the minimum quorum from 50% plus 1 to 35% to establish quorum at all TD Board meetings. Staff has experience difficulties maintaining the quorum and this will help establish quorum and allow the TD Board to conduct business.

**DeWeece Ogden made a motion to change the meeting quorum to 35 % of members; Seconded by Jeff Aboumrad; motion unanimously carried.**

- Denise Bunnewith presented the Long Range Transportation Plan and ask for input from Board members. Dan O'Conner gave his thoughts about the cost to low income individuals, ADA accessibility, sidewalks and mass transit for all of

Jacksonville not just the Downtown area. Staff will email a link to the plan webpage to all members.

- Elizabeth De Jesus reported that beginning with the November meeting agenda staff will include an item to the agenda under the name “Regional Update” to keep the Board up to date on regional transit planning activities.

**N. PUBLIC COMMENTS**

**O. ADJOURNMENT**

**There being no further business, the meeting was adjourned at 10:05 a.m. The next TD meeting will be November 7, 2019.**

These are the official minutes for the Duval County Transportation Disadvantaged Coordinating Board meeting held on September 24, 2019.

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Elizabeth De Jesus  
Duval County TD Planning Agency

## North Florida TPO Meeting Schedule 2020

<b>TPO – 10 a.m. 2<sup>nd</sup> Thursday Monthly</b>	<b>TCC – 10 a.m. 1<sup>st</sup> Wednesday Monthly</b>	<b>CAC – 2 p.m. 1<sup>st</sup> Wednesday Monthly</b>	<b>TD – 9 a.m. 1<sup>st</sup> Thursday Quarterly</b>
February 13	February 5	February 5	March 5
March 12	March 4	March 4	May 7
April 9	April 1	April 1	September 3
May 14	May 6	May 6	November 5
June 11	June 3	June 3	
August 13	August 5	August 5	
September 10	September 2	September 2	
October 8	October 7	October 7	
November 12	November 4	November 4	
December 10	December 2	December 2	

**THERE ARE NO MEETINGS IN JANUARY AND JULY.**